Application to Defer, Suspend or Cancel Enrolment

About this form

This form is to be used when making an application to defer, suspend or cancel your enrolment. If your application is to defer your course you must provide evidence of compassionate or compelling circumstances in order to defer your studies. Compassionate and compelling circumstances are personal circumstances that are involuntary and outside your control, for example, medical, family, wellbeing, or enrolment circumstances, and present you with limited or no choice. You must also provide supporting evidence with your application (e.g. medical certificate). The maximum period you may defer your studies for up to 12 months.

STUDENT DETAILS

Given Name(s)		**Surname**	
Student ID		**Date of Application**	
Date of Birth (dd/mm/yyyy)		**Gender (Tick box applicable)**	Male ☐ Female ☐
Course Enrolled			
Address			
Contact Phone No		**Mobile No**	
Email ID			

I _____wish to apply to
(Insert name)

☐ DEFER my enrolment
☐ SUSPEND my enrolment
☐ CANCEL my enrolment
(Tick which you are applying for)

I am aware of the circumstances for deferral, suspension, or cancellation of my enrolment and the following is a brief summary of the reasons to support my application:

_____
_____
_____
_____
_____
_____

(Please attach any supporting documentation for your application)

In signing this declaration, I acknowledge:

- I am aware that the decision to grant my deferral, suspension, or cancellation of enrolment may affect my Student visa.
- Where my application to defer, suspend or cancel my enrolment is for period more than 28 days, I may be required to return to my home country unless approved by the Department of Home Affairs (DHA). I am responsible for contacting DHA to confirm my Visa status.

_____ _____ _____
Print Name Signature Date