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Angad Australian Institute of Technology Pty Ltd

Careers Created Here

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Course Guide

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Location

Angad Australian Institute of Technology

Level 5 & 6, 501 Latrobe St,
Melbourne, Vic 3000, Australia
T +61 3 96709095 F +61 3 96709094

info@angad.vic.edu.au
www.angad.vic.edu.au

www.angad.vic.edu.au

About Us

We're a modern institute, set in Melbourne city's education precinct. We believe that our students must have the most experienced and professional faculty, the best facilities and the most comfortable environment to make learning a pleasure. Above all, we provide opportunities for our students to gain genuine skills required to forge successful careers.

We choose trainers who are experienced in providing education for students from diverse cultural backgrounds, and who can provide the support and counseling students need to succeed with their studies in Melbourne, one of the world's most livable cities. We provide the support required to assist students with the challenges they sometime experience when studying overseas, and in a second language - English.

Our students study with the aid of modern computer laboratories. The Institute is fully wired for network access, providing students with Internet connections from any computer on campus.

ANGAD Australian Institute of Technology is in a beautiful location, with inspiring views of green and peaceful Flagstaff garden right across the road. It's just a short walk to the shops, cafes, galleries, famous Queen Victoria Market, parks and festivals that make Melbourne famous with visitors from all around the world.

About Melbourne

VIEW OF MELBOURNE FROM SOUTH GATE

Modern Melbourne

Melbourne is a vibrant and beautiful city. It has been judged to be one of the most livable cities in the world, with a mixture of modern architectural wonders, along with elegant buildings, meticulously preserved from long ago. It is home to almost 3.7 million people, who come to live in Australia from every corner of the world. People feel safe in Melbourne, where it is easy to live, study and work in comfort and harmony.

The Culture

Melbourne is truly a multicultural city, and there's something exciting to make everyone feel welcome. There are hundreds of street cafés and restaurants offering food from all over the world to suit every taste and budget. People enjoy an outdoor life, with many arts, ethnic and sports festivals, as well as beautiful parks, beaches, rivers and snowfelds to enjoy – all within easy reach of the city. There are many markets and fairs all over the city and suburbs where wonderful food, arts and crafts can be enjoyed.

The Weather

People who don't live in Melbourne like to make fun of the weather. They say Melbourne can have four seasons in one day! The reality is that Melbourne has a comfortable climate – mostly warm and dry in the summer and cold and sometimes wet in the winter. Many people say that Melbourne in autumn is something extra special. That's a time when the street trees present a spectacular pattern of gold, green, red and orange, and the days are cool and sunny. It's absolutely magnifcent to be in Melbourne in autumn.

The Shops

As well as being the business centre of Victoria, the city of Melbourne is full of large shops and interesting boutiques. It's the fashion capital of Australia. In the nearby suburbs are hundreds of smaller shopping centres, and a few huge ones. Melbourne is famous for its many "surprises", to be found in little shopping centres. You could go to a different café every day of the week, and not be in the same one twice – but everyone has their own favourites. There are several huge markets right near the city, where a wonderful array of cheap clothing, fresh food straight from the farm, computer goods, garden supplies, pets – just about everything you can imagine – are sold.

Sports

There's no doubt about it! Melbourne people are sports mad. There are plenty of local sports clubs, gyms, indoor sports arenas, parks and ftness tracks that international students can enjoy. There aren't too many people from Melbourne who don't follow a football club. It's a passion, and the results of the Saturday football match is the subject of many a conversation at work on Mondays. Melbourne also hosts major events that attract people from all over the world - like the Australian Tennis Open, the Formula One Grand Prix, the Spring Racing Carnival, Basketball and Cricket!

Public Transport

It's easy, safe and cheap to get around in Melbourne. There are the famous Melbourne trams, running up and down the city and throughout the suburbs, comfortable trains and buses as well. Many people choose to travel by car or bicycle, though parking your car in the city can be a bit of a challenge at times!

Flinders Street Station

Housing

The city of Melbourne is full of apartments in tall buildings. These days, it's the fashion to live in the heart of the city. The suburbs of Melbourne spread for many kilometres from the city and there, people live in family homes with pretty gardens, units or blocks of flats. The costs vary greatly, depending on where they are, the size and the construction. There are many student apartments in the city and in the nearby suburbs. Students visiting Melbourne to study choose between living in student accommodation, share houses or living with families in "homestay" accommodation. Since Melbourne is a centre for international education, there are plenty of different options available for international students.

CERTIFICATE III EAL (Further Study)

Course Code: 22255VIC CRICOS Code: 084707C

Course Duration:

The course will be delivered full time over 26 weeks.

Course Description:

The qualification is intended for international and local students who want to improve their English language skills to engage in further study. The course outcomes focus on the consolidation of English speaking and listening, reading, writing and study skills to participate in a range of Australian further study contexts. The course aims to orient students to demand of studying in Australia, familiarizing them with research and study methods, essay planning, writing and editing, lecture note taking and tutorial participation.

The Course is beneficial for any person who may be interested in developing their:

- Speaking, listening, reading, writing and study skills
- literacy skills
- cultural and critical knowledge
- skills to access further education pathways

Career Opportunities:

This qualification will enhance your English language skills and will empower you to reach your career goals, giving you the confidence you need to pursue further study or enter the workforce.

Entry Requirements:

English Language Requirements:

Entry to each EAL Course will be determined according to the following criteria:

· a student's current English language skills. (Listening and Speaking and Reading and Writing units in the Framework will provide the basis for initial assessment processes and placement of participants at the appropriate proficiency level)

· a student's prior formal education experience, both overseas and in Australia

· any prior EAL learning

· a student's learning and pathway needs including employability skills, literacies (digital and other literacies), and further educational and vocational training needs.

Academic Requirements:

Applicants should have successfully compelted year 12 or equivalent level of studies.

Age requirement:

Applicants must be of 18 years of age to apply.

Course Fees:

Tuition Fees: AUD 4000
Material Fees: AUD 300
Enrolment Fees: AUD 200 (Non-refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode and methods of delivery:

On campus, face to face and holistic delivery.
Mentoring and peer support.
Inclusive teaching practices with reasonable adjustments based on learner needs.

Assessment Process and Methods:

Participants will be advised of assessment requirements at the beginning of course. As this is a competency based program with holistic delivery, all assessments must be attempted during each term to achieve competency. Each assessment task is mapped to requirements of the relevant unit of competency. Assessment is ongoing until the participant either achieves competency in all assessment tasks or a further training need is identified and addressed.

The assessment methods include:

- Research
- Written tasks
- Direct observation
- Reports
- Portfolio
- Oral questioning
- Presentations
- Role plays
- Group discussions

Course Structure:

22255VIC - Certificate III in EAL (Further Study)

Qualification Rules:

Participants need to complete Nine (9) units of competency in total as outlined in EAL curriculum, comprising:
-Seven (7) Core units
-Two (2) Elective units

Core Unit

Unit Code	Unit Name
VU21323	Develop and document a learning plan and portfolio
VU21499	Give straightforward oral presentations for further study
VU21500	Participate in a range of straightforward interactions for further study
VU21501	Read and write straightforward texts for research purposes
VU21502	Analyse and produce straightforward texts relevant to further study
VU21503	Listen and take notes for research
VU21504	Use language learning strategies and study skills

Elective Units

VU21470	Investigate issues in the Australian environment
VU21473	Investigate Australian art and culture

RPL and Credit Transfer

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved levels of skills and knowledge equivalent to requirements listed in the unit they are seeking credit for through work experience, life experiences or similar study at another institution. Students can apply for RPL or Credit Transfer at the time of enrolment.

Students applying for RPL/CT must submit RPL/CT application along with their original documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

CERTIFICATE IV in EAL (Further Study)

Course Code: 22258VIC CRICOS Code: 084659F

Course Duration:

The course will be delivered full time over 26 weeks.

Course Description:

The qualification is intended for international and local students who want to improve their English language skills to engage in further study. The course outcomes focus on the consolidation of English speaking and listening, reading, writing and study skills to participate in a range of Australian further study contexts. The course aims to develop communication and research skills and knowledge at a complex level together with knowledge of Australian education system.

The Course is beneficial for any person who may be interested in developing their:

- Speaking, listening, reading, writing and study skills
- literacy skills
- cultural and critical knowledge
- skills to access further education pathways

Career Opportunities:

This qualification will enhance your English language skills and will empower you to reach your career goals, giving you the confidence you need to pursue further study or enter the workforce.

Entry Requirements:

English Language Requirements:

Entry to each EAL Course will be determined according to the following criteria:

· a student's current English language skills. (Listening and Speaking and Reading and Writing units in the Framework will provide the basis for initial assessment processes and placement of participants at the appropriate proficiency level)

· a student's prior formal education experience, both overseas and in Australia

· any prior EAL learning

· a student's learning and pathway needs including employability skills, literacies (digital and other literacies), and further educational and vocational training needs.

Academic Requirements:

Applicants should have successfully compelted year 12 or equivalent level of studies.

Age requirement:

Applicants must be of 18 years of age to apply.

Course Fees:

Tuition Fees: AUD 4000
Material Fees: AUD 300
Enrolment Fees: AUD 200 (Non-refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode and methods of delivery:

On campus, face to face and holistic delivery.
Mentoring and peer support.
Inclusive teaching practices with reasonable adjustments based on learner needs.

Assessment Process and Methods:

Participants will be advised of assessment requirements at the beginning of course. As this is a competency based program with holistic delivery, all assessments must be attempted during each term to achieve competency. Each assessment task is mapped to requirements of the relevant unit of competency. Assessment is ongoing until the participant either achieves competency in all assessment tasks or a further training need is identified and addressed.

The assessment methods include:

- Research
- Written tasks
- Direct observation
- Reports
- Portfolio
- Oral questioning
- Presentations
- Role plays
- Group discussions

Course Structure:

22258VIC - Certificate IV in EAL (Further Study)

Qualification Rules:

Participants need to complete Nine (9) units of competency in total as outlined in EAL curriculum, comprising:
-Eight (8) Core units
-One (1) Elective units

Core Unit

Unit Code	Unit Name
VU21353	Research pathways and produce a learning plan and portfolio
VU21508	Give complex presentations for further study
VU21509	Analyse and participate in complex spoken discourse for further study
VU21510	Take notes from complex aural texts for further study
VU21511	Read and write complex texts for research purposes
VU21512	Read and write complex texts for further study
VU21513	Use critical reading and writing skills for further study
VU21514	Use language analysis skills to review own texts

Elective Unit

VU20763	Participate in collaborative learning

RPL and Credit Transfer

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved levels of skills and knowledge equivalent to requirements listed in the unit they are seeking credit for through work experience, life experiences or similar study at another institution. Students can apply for RPL or Credit Transfer at the time of enrolment.

Students applying for RPL/CT must submit RPL/CT application along with their original documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

CERTIFICATE IV in Business

Course Code: BSB40212 CRICOS Code: 081657K

Course Duration:

This course will be delivered over 26 weeks.

Course Description:

This course is designed for international students who will be involved in classroom training in a full time capacity to gain the qualification. The qualification is designed for people who wish to work in a supervisory role and can be utilised in a variety of business environments.

The Course is beneficial for any person who may be interested in

- Office Manager
- Office Administrator
- Supervisor
- Team Leader
- Public Relations Officer

Career Opportunities:

Upon completion of this qualification, you gain employment as a supervisory role and can be utilized in a variety of business environments.

Entry Requirements

English Language Requirements:

An IELTS score of 5.5 or equivalent is required for entry into this program. However if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course.

Academic Requirements :

Applicants should have successfully completed year 12 or equivalent level of studies.

Age Requirement:

Students must be of 18 years of age to apply.

Practical Placement:

None

Course Fees:

Tuition Fees: AUD 4000

Material Fees: AUD 250

Enrolment Fees: AUD 200 (Non – Refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode of Study:

This program is delivered in a classroom based environment and/or simulated work environment for specific units as required.

Assessment Process:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include:

- Written Questions
- Observation
- Case studies
- Projects
- Assignments
- Presentations
- Role plays
- Written examinations
- Integrated assessment of some units may occur

Course Structure

BSB40212 – Certificate IV in Business

Qualification Rules

Participants need to complete Ten (10) units of competency in total following the guidelines as outlined in the Business Services Training Package Qualifications Rules which requires:

- One (1) Core Units
- Nine (9) Electives Units

Core Unit

Unit Code	Unit Name
BSBWHS401A	Implement and monitor WHS policies, procedures and programs to meet legislative requirements

Elective Units	
BSBCUS403B	Implement customer service standards
BSBADM405B	Organise meetings
BSBCMM401A	Make a presentation
BSBLED401A	Develop teams and individuals
BSBMKG414B	Undertake marketing activities
BSBREL401A	Establish networks
BSBRES401A	Analyse and present research information
BSBWOR404B	Develop work priorities
BSBCUS501C	Manage quality customer service

RPL and Credit Transfer:

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved the levels of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study at another institution. Students can apply for Credit Transfer or RPL at the time of enrolment.

Applicants applying for RPL/CT should submit the RPL/CT application along with their original supporting documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating the units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

DIPLOMA of Management

Course Code: BSB51107 CRICOS Code: 067329K

Course Duration:

This course will be delivered over 26 weeks.

Course Description:

This course is designed for international students who will be involved in classroom training in a full time capacity to gain the qualification. The qualification is designed for people who wish to work in a supervisory role and can be utilized in a variety of business environments.

The Course is beneficial for any person who may be interested in
- Office Manager
- Office Administrator
- Supervisor
- Team Leader
- Public Relations Officer

Career Opportunities:

Upon completion of this qualification, you gain employment as a supervisory role and can be utilized in a variety of business environments.

Entry Requirements and Pathways:

English Language Requirements:

An IELTS score of 5.5 or equivalent is required for entry into this program. However if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course.

Academic Requirements :

Applicants should have successfully completed year 12 or equivalent level of studies.

Age Requirement:

Students must be of 18 years of age to apply.

Preferred Pathways:

Preferred pathways for candidates considering this qualification include:
Certificate IV in Business or other relevant qualification/s or substantial vocational experience in Business/management or equivalent

Practical Placements :

None

Course Fees:

Tuition Fees: AUD 4000

Material Fees: AUD 250

Enrolment Fees: AUD 200 (Non – Refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode of Study:

This program is delivered in a classroom based environment and/or simulated work environment for specific units as required.

Assessment Process:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include:
- Written Questions
- Observation
- Case studies
- Projects
- Assignments
- Presentations
- Role plays
- Written examinations
- Integrated assessment of some units may occur

Course Structure

BSB51107 – Diploma of Management

Participants need to complete Eight (8) units of competency in total following the guidelines as outlined in the Business Services Training Package Qualifications Rules which requires:

- Eight (8) Electives Units

Elective Units

Unit Code	Unit Name
BSBPMG522A	Undertake project work
BSBFIM501A	Manage budgets and financial plans
BSBMGT502B	Manage people performance
BSBWHS501A	Ensure a safe workplace
BSBWOR501B	Manage personal work priorities and professional development
BSBMGT516C	Facilitate continuous improvement
BSBADM502B	Manage meetings
BSBWOR502B	Ensure team effectiveness

RPL and Credit Transfer:

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved the levels of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study at another institution. Students can apply for Credit Transfer or RPL at the time of enrolment.

Applicants applying for RPL/CT should submit the RPL/CT application along with their original supporting documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating the units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

ADVANCED DIPLOMA of Management

Course Code: BSB60407 CRICOS Code: 073735A

Course Duration:

This course will be delivered over 52 weeks.

Course Description:

This course is designed for people who want to work in the field of Business Management. Students enrolled in this course will be involved in classroom training in a full time capacity to gain the qualification.
The qualification is designed for people who wish to work in a management role and can be utilized in a variety of business environments.
The Course is beneficial for any person who may be interested in
- Area Manager
- Department Manager
- Regional Manager
- Sales Manager
- Office Manager

Career Opportunities:

Upon completion of this qualification, you gain employment as a supervisory role and can be utilized in a variety of business environments.

Entry Requirements and Pathways :

English Language Requirements:

An IELTS score of 5.5 or equivalent is required for entry into this program. However if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course.

Academic Requirements :

Applicants should have successfully completed year 12 or equivalent level of studies and diploma of management or substantial vocational experience in business/management or equivalent

Age Requirement:

Students must be of 18 years of age to apply.

Preferred Pathways:

Preferred pathways for candidates considering this qualification include:
Diploma of manament or other relevant qualification/s or substantial vocational experience in business/management or equivalent
.

Practical Placements :

None

Course Fees:

Tuition Fees: AUD 8000

Material Fees: AUD 500

Enrolment Fees: AUD 200 (Non – Refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode of Study:

This program is delivered in a classroom based environment and/or simulated work environment for specific units as required.

Assessment Process:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include:
- Written Questions
- Observation
- Case studies
- Projects
- Assignments
- Presentations
- Role plays
- Written examinations
- Integrated assessment of some units may occur

Course Structure

BSB60407 – Advance Deploma Of Management

Participants need to complete Eight (8) units of competency in total following the guidelines as outlined in the Business Services Training Package Qualifications Rules which requires:

- Three (3) Core Units
- Five (5) Electives Units

Core Unit

Unit Code	Unit Name
BSBINN601B	Manage organisational change
BSBMGT605B	Provide leadership across the organisation
BSBMGT616A	Develop and implement strategic plans

Elective Units

BSBRSK501B	Manage risk
BSBMGT608C	Manage innovation and continuous improvement
BSBMGT617A	Develop and implement a business plan
BSBMKG609A	Develop a marketing plan
BSBSUS501A	Develop workplace policy and procedures for sustainability

RPL and Credit Transfer:

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved the levels of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study at another institution. Students can apply for Credit Transfer or RPL at the time of enrolment.

Applicants applying for RPL/CT should submit the RPL/CT application along with their original supporting documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating the units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

CERTIFICATE IV in Marketing

Course Code: : BSB41307 CRICOS Code: 073737K

Course Duration:

This course will be delivered over 26 weeks.

Course Description:

This course is designed for international students who will be involved in classroom training in a full time capacity to gain the qualification. The qualification is designed for people who wish to work in a supervisory role and can be utilized in a variety of business environments.

The Course is beneficial for any person who may be interested in

- Direct Marketing Officer
- Market Research Assistant
- Marketing Coordinator
- Marketing Officer
- Public Relations Officer

Career Opportunities:

Upon completion of this qualification, you gain employment as a supervisory role and can be utilized in a variety of business environments.

Entry Requirements

English Language Requirements:

An IELTS score of 5.5 or equivalent is required for entry into this program. However if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course

Academic Requirements

Applicants should have successfully completed year 12 or equivalent level of studies.

Age Requirement:

Students must be of 18 years of age to apply.

Practical Placement:

None

Course Fees:

Tuition Fees: AUD 4000

Material Fees: AUD 250

Enrolment Fees: AUD 200 (Non – Refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode of Study:

This program is delivered in a classroom based environment and/or simulated work environment for specific units as required.

Assessment Process:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include:

- Written Questions
- Observation
- Case studies
- Projects
- Assignments
- Presentations
- Role plays
- Written examinations
- Integrated assessment of some units may occur

Course Structure

BSB41307 – Certificate IV in Marketing

Qualification Rules

Participants need to complete Ten (10) units of competency in total following the guidelines as outlined in the Business Services Training Package Qualifications Rules which requires:

- Four (4) Core Units
- Six (6) Electives Units

Core Unit

Unit Code	Unit Name
BSBCMM401A	Make a presentation
BSBMKG401B	Profile the market
BSBMKG402B	Analyse consumer behavior for specific markets
BSBMKG408B	Conduct market research

Elective Units

BSBCUS402B	Address customer needs
BSBMKG413A	Promote products and services
BSBRSK401A	Identify and apply risk management processes
BSBMKG415A	Research international markets
BSBMKG412A	Conduct e-marketing communications
BSBWOR401A	Establish effective workplace relationships

RPL and Credit Transfer:

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved the levels of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study at another institution. Students can apply for Credit Transfer or RPL at the time of enrolment.

Applicants applying for RPL/CT should submit the RPL/CT application along with their original supporting documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating the units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

DIPLOMA of Marketing

Course Code: : BSB51207 CRICOS Code: 073738J

Course Duration:

This course will be delivered over 26 weeks

Course Description:

This course is designed for international students who will be involved in classroom training in a full time capacity to gain the qualification. The qualification is designed for people who wish to work in a management role and can be utilized in a variety of business environments.

The Course is beneficial for any person who may be interested in

- Direct Marketing Officer
- Market Research Assistant
- Marketing Coordinator
- Marketing Officer
- Public Relations Officer

Career Opportunities:

Upon completion of this qualification, you gain employment as a supervisory role and can be utilized in a variety of business environments. This qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organizational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and couple an informed perspective of the specific work requirements with their managerial approaches.

Entry Requirements :

English Language Requirements:

An IELTS score of 5.5 or equivalent is required for entry into this program. However if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course

Academic Requirements

Applicants should have successfully completed year 12 or equivalent level of studies

Age Requirement:

Students must be of 18 years of age to apply.
equivalent

Preferred Pathways:

Preferred pathways for candidates considering this qualification include:
Certificate IV in Marketing or other relevant qualification/s OR
Substantial vocational experience in marketing or equivalent

Practical Placement:

None

Course Fees:

Tuition Fees: AUD 4000
Material Fees: AUD 250
Enrolment Fees: AUD 200 (Non – Refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode of Study:

This program is delivered in a classroom based environment and/or simulated work environment for specific units as required.

Assessment Process:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include:

- Written Questions
- Observation
- Case studies
- Projects
- Assignments
- Presentations
- Role plays
- Written examinations
- Integrated assessment of some units may occur

Course Structure

BSB51207 – Diploma of Marketing

Qualification Rules

Participants need to complete eight (8) elective units of competency in total following the guidelines as outlined in the Business Services Training Package Qualifications Rules which requires:

Unit Code	Unit Name
BSBMKG501B	Identify and evaluate marketing opportunities
BSBMKG502B	Establish and adjust the marketing mix
BSBMKG507A	Interpret market trends and developments
BSBMKG514A	Implement and monitor marketing activities
BSBMKG515A	Conduct a marketing audit
BSBFIM501A	Manage budgets and financial plans
BSBMKG517A	Analyse consumer behavior for specific international markets
BSBMKG516B	Profile international markets

RPL and Credit Transfer:

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved the levels of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study at another institution. Students can apply for Credit Transfer or RPL at the time of enrolment.

Applicants applying for RPL/CT should submit the RPL/CT application along with their original supporting documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating the units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

ADVANCED DIPLOMA of Marketing

Course Code: : BSB60507 CRICOS Code: 073736M

Course Duration:

This course will be delivered over 52 weeks.

Course Description:

This course is designed for people who want to work in the field of marketing. Students enrolled in this course will be involved in classroom training in a full time capacity to gain the qualification.
The qualification is designed for people who wish to work in a management role and can be utilized in a variety of business environments.
The Course is beneficial for any person who may be interested in
- Sales Representative
- Sales Manager
- Marketing Manager
- Project Manager
- International Marketing Manager

Career Opportunities:

This qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organizational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and couple an informed perspective of the specific work requirements with their managerial approaches.

Entry Requirements and Pathways :

English Language Requirements:

An IELTS score of 5.5 or equivalent is required for entry into this program. However if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course

Academic Requirements

Applicants should have successfully completed year 12 and diploma of marketing or substantial vocational experience in marketing or equivalent.

Age Requirement:

Students must be of 18 years of age to apply.

Preferred Pathways:

Preferred pathways for candidates considering this qualification include:
Diploma of Marketing or other relevant qualification/s OR
Substantial vocational experience in marketing or equivalent.

Practical Placement:

None

Course Fees:

Tuition Fees: AUD 8000
Material Fees: AUD 500
Enrolment Fees: AUD 200 (Non – Refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode of Study:

This program is delivered in a classroom based environment and/or simulated work environment for specific units as required.

Assessment Process:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include:
- Written Questions
- Observation
- Case studies
- Projects
- Assignments
- Presentations
- Role plays
- Written examinations
- Integrated assessment of some units may occur

Course Structure

BSB60507 – Advanced Diploma of Marketing

Qualification Rules

Qualification Rules

Participants need to complete Eight (8) units of competency in total following the guidelines as outlined in the Business Services Training Package Qualifications Rules which requires:

- Four (4) Core Units
- Four (4) Electives Units

CORE UNITS

Unit Code	Unit Name
BSBMKG603B	Manage marketing process
BSBMKG607B	Manage market research
BSBMKG608A	Develop organizational marketing objectives
BSBMKG609A	Develop a marketing plan

ELECTIVE UNITS

BSBMGT617A	Develop and implement a business plan
BSBDIV601A	Develop and implement diversity policy
BSBINN601B	Manage organisational change
BSBSUS501A	Develop workplace policy and procedures for sustainability

RPL and Credit Transfer:

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved the levels of skills and knowledge equivalent to the unit they seek credit for through work experience, through life experiences or similar study at another institution. Students can apply for Credit Transfer or RPL at the time of enrolment.

Applicants applying for RPL/CT should submit the RPL/CT application along with their original supporting documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating the units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

CERTIFICATE IV in Human Resources

Course Code: : BSB41013 CRICOS Code: 084811C

Course Duration:

The course will be delivered full time over 26 weeks.

Course Description:

This course is designed for international student who will be involved in classroom training in a full time capacity to gain the qualification. The qualification reflects the role of individuals who work in a range of support positions in human resources management. In smaller companies they may work across all human resources functional areas and in larger companies they may be assigned responsibilities in units or business areas focused on discrete human resources functions, such as remuneration, workforce planning or human resources information systems.

The course is beneficial for any person who may be interested in job roles listed below:

- Human resources assistant
- Human resources coordinator
- Human resources administrator
- Human resources officer
- Payroll officer

Career Opportunities:

Upon completion of the qualification, you gain employment in Human Resources officer/administrator role and can be utilized in a variety of business environments.

Entry Requirements:

English Language Requirements:
An IELTS band score of 5.5 or equivalent is required for entry into this program. However, if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course.

Academic Requirements:

Applicants should have successfully compelted year 12 or equivalent level of studies.

Age requirement:

Applicants must be of 18 years of age to apply.

Practical Placement:

None

Course Fees:

Tuition Fees: AUD 4000
Material Fees: AUD 250
Enrolment Fees: AUD 200 (Non-refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode and methods of delivery:

This qualification is delivered in a classroom based environment and / or simulated work environment for specific units as required.

Assessment Process and Methods:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment methods may include:

- Written reports
- Presentations/Demonstrations
- Classroom activities/ Role plays
- Case studies
- Reflective reports
- Written test
- Project work/Research/ Portfolio

Course Structure:

BSB41013 - Certificate IV in Human Resources

Qualification Rules:

Participants need to complete ten (10) units of competency in total following the guidelines as outlined in the Business Services Training Package qualification rules which comprise of:
-Six (6) Core units
-Four (4) Elective units

Core Unit

Unit Code	Unit Name
BSBHRM403B	Support performance-management processes
BSBHRM404A	Review human resources functions
BSBHRM405A	Support the recruitment, selection and induction of staff
BSBWHS401A	Implement and monitor WHS policies, procedures and programs to
BSBWOR401A	Establish effective workplace relationships
BSBWRK411A	Support employee and industrial relations procedures

Elective Units

BSBCUS402B	Address customer needs
BSBINN301A	Promote innovation in a team environment
BSBREL401A	Establish networks
BSBADM405B	Organise meetings

RPL and Credit Transfer

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved levels of skills and knowledge equivalent to requirements listed in the unit they are seeking credit for through work experience, life experiences or similar study at another institution. Students can apply for RPL or Credit Transfer at the time of enrolment.

Students applying for RPL/CT must submit RPL/CT application along with their original documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

DIPLOMA of Human Resources Management

Course Code: : BSB50613 CRICOS Code: 084812B

Course Duration:

The course will be delivered full time over 26 weeks.

Course Description:

This course is designed for international student who will be involved in classroom training in a full time capacity to gain the qualification. This qualification reflects the role of individuals who have a sound theoretical knowledge base in human resources management and demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area. Typically they would have responsibility for the work of other staff.

The course is beneficial for any person who may be interested in job roles listed below:

- Human resources adviser
- Human resources and change manager
- Human resources consultant
- Human resources manager
- Senior human resources officer

Career Opportunities:

Upon completion of the qualification, you gain employment in Human Resources manager/consultant role and can be utilized in a variety of business environments.

Entry Requirements:

An IELTS band score of 5.5 or equivalent is required for entry into this program. However, if a student has an IELTS score of 5.0, the student will be required to complete an English Language course to achieve the required standard prior to commencement of the course.

Academic Requirements:

Applicants should have successfully compelted year 12 or equivalent level of studies.

Age requirement:

Applicants must be of 18 years of age to apply.

Practical Placement:

None

Course Fees:

Tuition Fees: AUD 4000
Material Fees: AUD 250
Enrolment Fees: AUD 200 (Non-refundable)

Special Consideration:

If a student is not able to meet the minimum entry requirements but considers that they have the skills and experience to succeed in the course, they may apply to ANGAD Australian Institute of Technology for special consideration for entry.

Mode and methods of delivery:

This qualification is delivered in a classroom based environment and / or simulated work environment for specific units as required.

Assessment Process and Methods:

Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment methods may include:

- Written reports
- Presentations/Demonstrations
- Classroom activities/ Role plays
- Case studies
- Written test
- Project work/Research/ Portfolio

Course Structure:

BSB50613 Diploma of Human Resources Management

Qualification Rules:

Participants need to complete nine (9) units of competency in total following the guidelines as outlined in the Business Services Training Package qualification rules which comprise of:

- Six (6) Core units
- Three (3) Elective units

Core Unit

Unit Code	Unit Name
BSBHRM501B	Manage human resources services
BSBHRM506A	Manage recruitment selection and induction processes
BSBHRM512A	Develop and manage performance-management processes
BSBHRM513A	Manage workforce planning
BSBWRK510A	Manage employee relations
BSBWHS401A	Implement and monitor WHS policies, procedures and programs to

Elective Units

BSBADM502B	Manage meetings
BSBMGT502B	Manage people performance
BSBPMG522A	Undertake project work

RPL and Credit Transfer

Students may be granted RPL (Recognition of Prior Learning) or Credit Transfer if they are able to demonstrate that they have achieved levels of skills and knowledge equivalent to requirements listed in the unit they are seeking credit for through work experience, life experiences or similar study at another institution. Students can apply for RPL or Credit Transfer at the time of enrolment.

Students applying for RPL/CT must submit RPL/CT application along with their original documents to student administration.

Where RPL is being applied, the student must submit all relevant evidence of work experience and where learning has occurred.

A Credit Transfer application must be accompanied by Nationally Recognised Certificates or detailed Statement of Attainment indicating units successfully completed including unit codes and titles and dates of completion.

Credit Transfer may also include Credit Transfer based on formal learning that is outside the AQF.

Defferring, Suspending or Cancelling an Enrolment

Students can only defer or suspend their studies under very limited circumstances. Please refer to the policy and procedure in the International Student Information Booklet.

Living Costs

The information in this section outlines the estimated cost of living for an international student living in Australia. When calculating the costs of living in Australia students should budget for accommodation, food, health care, transport, books, clothing and entertainment. This is only a guide to the living costs in Australia and these expenses will vary depending on the student's lifestyle.

Accommodation Costs

Accommodation costs will vary from city to city and the following is an estimate of Melbourne accommodation.

Type of Accommodation		No. Of Weeks	Weekly Rent / Board Range (A$)	Estimated Total ($) Rent or Board and other expenses
Home	Living at Home (Board)	52	20 - 60	$7200 - 9,600
Sharing Rented House (with 2 others)	Close to City	52	135 - 165	$18,100 - 24,400
	Within 10 kilometres of City	52	105 -135	$16,400 - 22,700
	Regional area	52	60 - 80	$13,800 - 19,600
Apartment One Bedroom	One bedroom not shared	52	235 - 285	$23,700 - 31,100
Hostel	One bedroom shared bathroom/kitchen	52	155 - 190	$19,200 - 25,800
Homestay	Living with a local family	40	220 – 230*	$14,500 - 16,700

*Usually includes most meals.

Rental property prices vary from suburb to suburb. Check www.realestate.com.au or The Age newspaper for the current cost of renting in Melbourne.

General Costs

Students must also allow for general expenses such as those indicated below:

Weekly Cost (other than Rent)

ITEMS	AMOUNT
Food Contribution	$50.00 – $75.00
Takeaway Lunches & Drinks	$30.00 – $45.00
Bills / Utilities (Electricity, Gas etc)	$20.00 – $25.00
Telephone (not Mobile)	$10.00 – $15.00
Public Transport fares	$30.00 – $60.00
Spending Money	$40.00 – $70.00

Annual Cost

General Course Costs (books & equipment)	$500.00 - $700.00

Establishment Costs

Bond (usually 1 month's rent)	4.333 x weekly rent
Telephone / utilities connection	$150-160
General furniture items	$400-650

Please Note:

- The above estimates are in Australian dollars (AUD$) and these estimates are subject to change. For further information on living costs in Melbourne please refer to the Live In Victoria website www.liveinvictoria.vic.gov.au which has a guide to living costs in Victoria.
- Don’t forget these costs do not include expenses relating to mobile phones, car or computer expenses.
- Tuition Fees are not included in these living costs estimates.

It is recommended that students allow a minimum of AUD $18,610.00 per year to cover their living costs. It is also recommended to allow an extra

AUD $2000.00 for costs that you may incur while settling in – such as food, transport, and any personal items you may require.

The ESOS Framework

Please refer to the Australian Government explanation of how the Education Services to Overseas Students Act 2000 works:

https://aei.gov.au/regulatory-information/pages/regulatoryinformation.aspx

Prospective Students

Students intending to study should refer to the college website at www.angad.vic.edu.au

Further Information on living and studying in Australia, indicative costs of living and accommodation options can be found within the “International Student Information” which can be downloaded from our website www.angad.vic.edu.au . You are required to read the information prior to acceptance of our courses.

View from Flinders Street

Student Support Services

Being an international student is exciting, but it can also be challenging. We have a designated Student Support Officer who can be approached to gain advice on academic and personal issues. The Student Support Officer offers professional and confdential advice in areas where they can help. They can also provide links to external sources of support if necessary.

The types of common issues that the Student Support Officer is able to provide support are:

Academic issues

Students are able to gain advice and support in ensuring they maintain appropriate academic levels. All students' progress is monitored and guidance and support provided where non satisfactory results are identifed.

Personal / Social issues

Students have access to the Student Support Officer through normal Institute hours

Accommodation

The Student Support Officer is able to refer students to appropriate accommodation services and is always available to discuss any issues or concerns a student may have with their accommodation arrangements.

Medical Issues

Student Administration will always have an up to date list of medical professionals within access from the Institute location and any student with medical concerns should inform the student support officer who will assist them in finding a Doctor.

Social Programs

The student support officer will occasionally organise social events that allow all students enrolled to mingle and socialise. These events may range from cultural and sightseeing events, to dinners, excursions and sporting events.

Application Form for **International** Students

The following form is to be completed by students wishing to study with ANGAD Australian Institute of Technology. All potential applicants must complete the following form to initiate their enrolment process.

Angad Australian Institute of Technology Pty Ltd

CRICOS CODE: 02970M PROVIDER CODE: 22073

1 Details of applicant

Title | Family Name | Given Names

Date of Birth | Sex | Country of Birth | Citizenship | Marital Status ☐ Married ☐ UnMarried

Passport Number | Passport Expiry Date | Visa Number | Visa Expiry

2. Address In Australia (If Known)

Full Address | Postcode

Country | Telephone | Email

3. Permanent Address in Home Country

Full Address | Postcode

Country | Telephone | Email

4. Educational Qualifications

Higher Qualification | Name of Institution | Year Awarded

Are you applying for Credit Transfer? Yes / No

If yes, Please attach Relevant Nationally Recognized Qualifications or Statement of Attainment.

5. English Proficiency

Is English Your First Language? Yes / No

If No, your first Language is | IELTS Score | TOEFL Score

6. Course Preference(s)

☐	**Certificate III in EAL Further Study (22255VIC)** (Tuition Fee: AUD 4000; Material Fee: AUD 300; Enrolment Fee: AUD 200)	Commencement Date
☐	**Certificate IV in EAL Further Study (22258VIC)** (Tuition Fee: AUD 4000; Material Fee: AUD 300; Enrolment Fee: AUD 200)	Commencement Date
☐	**Certificate IV in Business (BSB40212)** (Tution Fee: AUD 4000; Material Fee: AUD 250; Enrolment Fee: AUD 200)	Commencement Date
☐	**Diploma of Management (BSB51107)** (Tution Fee: AUD 4000; Material Fee: AUD 250; Enrolment Fee: AUD 200)	Commencement Date
☐	**Advanced Diploma of Management (BSB60407)** (Tuition Fee: AUD 8000; Material Fee: AUD 500; Enrolment Fee: AUD 200)	Commencement Date
☐	**Certificate IV in Marketing (BSB41307)** (Tuition Fee: AUD 4000; Material Fee: AUD 250; Enrolment Fee: AUD 200)	Commencement Date
☐	**Diploma of Marketing (BSB51207)** (Tuition Fee: AUD 4000; Material Fee: AUD 250; Enrolment Fee: AUD 200)	Commencement Date
☐	**Advanced Diploma of Marketing (BSB60507)** (Tuition Fee: AUD 8000; Material Fee: AUD 500; Enrolment Fee: AUD 200)	Commencement Date
☐	**Certificate IV in Human Resources (BSB41013)** (Tuition Fee: AUD 4000; Material Fee: AUD 250; Enrolment Fee: AUD 200)	Commencement Date
☐	**Diploma of Human Resources Management (BSB50613)** (Tuition Fee: AUD 4000; Material Fee: AUD 250; Enrolment Fee: AUD 200)	Commencement Date

Refund of Tuition Fees

Refunds due to non-delivery of course by Institute

Please note that Government Legislation requires unused portion of the prepaid tuition fees to be refunded if:

- The course does not start of the agreed starting date which is notified in the Offer Letter.
- The course stops being provided after it starts and before it is completed.
- The course is not provided fully to the student because the Institute has a sanction imposed by a government regulator.

Refunds under the above conditions will be paid to the student within 10 working days.

The Institute may arrange for another course, or part of a course, to be provided to students at no (extra) cost to the student as an alternative to refunding course money. The student may accept the offer in writing within 30 days. Where the student agrees to this arrangement, the Institute will not be liable to refund the money owed for the original enrolment.

Refunds based upon student application

All applications for refund must be made in writing by way of the 'Application for Refund' form (Available on website) and submitted to the Administration Manager for approval.

Please note: where the student withdraws from the course without notification or breaches their Visa conditions, no refund is payable.

·Applications for refunds are to be processed by the Administration Manager within 10 working days from the date of application.

·Refunds payable will be paid to the student within 28 days.

The assessment of refund applications shall be granted as indicated below:

Enrolment Fee	Non-refundable
Tuition Fees Visa refused prior to course commencement	Visa refusal refunds are calculated in accordance with the legislative instrument under subsection 47E (4). The calculation under subsection 47E(4) is as follows: The amount of unspent pre-paid fees that the provider must refund the student for the purpose of subsection 47E(2) of the Act is the total amount of the pre-paid fees the provider received for the course in respect of the student less the following amount: the lesser of: (a) 5% of the total amount of pre-paid fees that the provider received in respect of the student for the course before the default day; or (b) the sum of $500.
Withdrawal at least 10 weeks to agreed start date	50% Refund
Withdrawal less than 10 weeks prior to agreed start date	No Refund
Withdrawal after the agreed start date	No Refund
Visa cancelled due to actions of the student	No Refund
Course withdrawn by Institute	Full refund including enrolment fee
Visa Extension is refused	Refund of unused portion of tuition fees for future terms
The course is not provided fully to the student because the Institute has a sanction imposed by a government regulator	Refund of unused tuition fees.
Withdraws from the course without notification or breaches their Visa conditions	No Refund
The institute is unable to provide the course for which the original offer was made	Full refund
RPL Fees	No refund if 'Statement of Attainment' is provided
Transferring to another provider	Refund of unused tuition fees

Student Declaration

1. I acknowledge that the information provided in the application is complete and correct.
2. I agree to undertake a testing requirement prior to any course entry, if deemed necessary by ANGAD Australian Institute of Technology, and adhere to any other pre-requisite identified above.
3. I have read all the pre-enrolment information referred to the International Student Information Booklet.

Personal Information

Personal information may be collected and disclosed to relevant bodies which may include verification of a student's previous qualifications, Commonwealth and State Agencies and Department of Immigration and border protection regarding change in enrolment details or in case of a breach of the visa conditions such as unsatisfactory course progress.

For any other third party the Institute will only release student information with the written consent of the student. ANGAD Australian Institute of technology will endeavour to take all reasonable steps to protect personal information from misuse, loss or unauthorised access, modification or disclosure.

ANGAD Australian Institute of technology stores and uses personal information only for the purposes of administering Student enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements.

Information is collected on this form and during your enrolment in order to meet the Institute's obligations under the ESOS Act and the National Code 2007; and to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Scheme and the TPS Director. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorized or required by law.

Name of Applicant .....

Signature of Applicant ..... **Date:** .....

Application Checklist

☐ Complete all sections of the Application Form.
☐ Attach Certified/Verified Copy of Academic Transcripts
☐ Attach Certified/Verified Copy of Visa (If applicable)
☐ Attach Certified / Verified Copy of Passport
☐ Attach Certified / Verified Copy of IELTS Results or its equivalent

Please return the application form along with the attachments to the following address:
Angad Australian Institute of Technology Pty Ltd.
Level 6, 501, Latrobe Street, Melbourne, Victoria 3000. Phone: +61 3 9670 9095, Fax: +61 3 9670 9094
Website: www.angad.vic.edu.au Email: info@angad.vic.edu.au

Testimonials

Student Name: Eylem T.

During my studies at ANGAD in Melbourne, I have met many like-minded individuals from whom I have gained extremely useful ideas and information. This combined with the ANGAD's trainers' approachability and care for my specific learning needs (I already have my own business), made a whole lot of a difference to my personal, business and academic development. My teacher always made sure we had understood what he was teaching, and he really helped me to be a good student. My experience is that the ANGAD Institute helps students to progress and at the same time it gives them a solid grounding and confidence to pioneer in their future endeavours.

Student: Darshan K.

I enrolled to study an Advanced Diploma of Management because I wanted to become familiar with the western management environment. I have a dream to open my own Personal Care company in Australia. The really great thing about the management program offered at ANGAD is that it has allowed me to customize my course to fit my own interests, and the flexibility of the program fits well into my existing work schedule and work commitments. I'm working part time in aged care while I'm studying. The facilities at Angad are excellent and the training provided is second to none. I am really grateful to my trainer, who is very helpful, patient and caring.

Student Name: David P.

I'm from Mauritius and I'm really enjoying studying in Australia with ANGAD Institute. I chose to study Marketing because I like interacting with people and I'm quite creative. Actually, after I complete my Certificate course, I'm hoping to enrol in ANGAD's Diploma of Marketing. I think having these two qualifications will help me get a really good job. Because I am an international student, I have to work hard to achieve my study goals as fast as possible. At ANGAD, there's everything I need –including really helpful lecturers and the latest computers to work on. My trainers are helping me a lot. I know they really want me to succeed.

Student : Aparna R. K.

I think the Advanced Diploma of Management programme is AWESOME". My ANGAD trainer, Rohit, is so supportive and ready to help me in any way he can. I have gained valuable insight into how the management system works; especially how to develop and implement a new business plan. This is really important to me, because I own a small food services business here in Australia, and I am able to implement the skills and knowledge I am gaining in my business. It is really making a difference.

Student : Niterdra K.

My Advanced Diploma of Management experience at the ANGAD Institute changed my management outlook and structured my thinking process. The campus facilities, staff/faculty contributions and participative class discussions all made the experience an invaluable learning process. Our lecturers encourage us a lot and are available to help us if we need extra support. The hard work is worth it. I would strongly recommend the ANGAD Advanced Diploma of Management program to all of those seeking flexibility, practical learning, support and exposure to a broader management environment. It's very affordable, too, and that's important for many of us.

Twelve Apostles, Victoria

Angad Australian Institute of Technology Pty Ltd.

Latrobe Street Campus
Level 5 & 6, 501 Latrobe St,
Melbourne, Vic 3000, Australia
T +61 3 96709095 F +61 3 96709094

info@angad.vic.edu.au
www.angad.vic.edu.au

CRICOS CODE: 02970M
PROVIDER CODE: 22073

www.angad.vic.edu.au

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STUDY IN AUSTRALIA

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